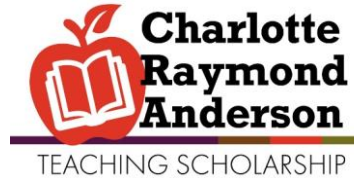




**New Ulm Area  
Foundation, Inc.**



## GUIDELINES

Charlotte Raymond Anderson established this scholarship in 2019. She successfully taught several generations of Minnesota School District 88 (ISD 88, New Ulm, MN area) families for 37½ years. Her desire was to extend the legacy of her profession to future generations of motivated teachers. This fund was established to provide financial assistance for people with the sincere desire to attain the highest degree of proficiency in teaching. In 2024, the scope has been broadened to also include people desiring to attain the highest proficiency in K-12 school counseling or K-12 school administration. Charlotte chose New Ulm Area Foundation, Inc., a 501(c) (3) nonprofit community foundation, to administer the scholarship fund. This fund will award a \$5,000 scholarship.

Awards are granted without regard to race, color, national origin, religion, sex, age, disability, ancestry, status as a veteran, or any other characteristic protected by federal, state, or local law ("Protected Characteristics").

### **Eligibility**

Applicants eligible for the Charlotte Raymond Anderson Teaching Scholarship will have:

1. Confidence of graduation at end of current semester, or have already graduated from ISD 88, Minnesota Valley Lutheran High School or New Ulm Area Catholic Schools.
2. Declared a major (or have plans to declare a major) related to teaching, counseling, or administration while accepted into an accredited college OR have been accepted into an accredited Graduate Program related to teaching.
3. Submitted the following documents to New Ulm Area Foundation, Inc.:
  - a. Completed typed Charlotte Raymond Anderson Teaching Scholarship Application.
  - b. Typed essay (350-500 words) describing reasons for choosing a teaching, counseling, or administration career or reasons for pursuing an advanced degree in these areas. Essay should include what you want to do as a teacher/counselor/administrator, why, and how. Please limit restating information from other parts of the application. Essays must be typed and double-spaced on plain white 8½" by 11" paper or equivalent Microsoft Word file attachment.
  - c. Two letters of recommendation from current teachers or professors sent directly to New Ulm Area Foundation. Email or U.S. mail is acceptable.
  - d. A sealed official transcript of courses completed.
  - e. Letter of acceptance from the College of Education or the Graduate Program.
  - f. Documentation that the college or university is nationally accredited.

### **Initial Selection Criteria**

Preference will be given to the following:

1. Academic performance of GPA 3.0 or better (A = 4.0), supported by an official sealed transcript
2. Community, university, or volunteer involvement and/or services
3. Educational goals that complement commitment to providing the highest quality of teaching/counseling/administration
4. Essays will be judged on clarity, personal commitment, originality and innovative ideas

### **Eligibility for Renewal Scholarships**

Although no guarantees or promises are made, recipients who meet the criteria will be eligible for a yearly scholarship, up to three renewals. To be eligible for a renewal scholarship, student must maintain a GPA of 2.5 or above, submit a sealed official transcript and a letter requesting the scholarship for another year. The letter should also briefly summarize academic progress from the previous year.

Renewal applicant must also submit two reference letters from two different instructors employed by the accredited college that the student is attending. This renewal application must be submitted by the same deadline and to the same address as the initial application.

### **Scholarship Process**

All applications with attachments will be reviewed the by New Ulm Area Foundation, Inc. Scholarship Committee as defined in the Fund Agreement for the Charlotte Raymond Anderson Teaching Scholarship. All applicants agree to accept the committee decisions as final, and the committee decisions are not appealable.

All Scholarship applications and supporting documents must be received no later than March 15 of each year. Scholarship recipients and non-recipients will be notified of the status of their application no later than the 4<sup>th</sup> week of April.

1. Scholarships are required to be used during the academic year beginning the same year as the award.
2. The scholarship award will be sent directly to the college on behalf of the recipient.
3. To maintain Qualified Scholarship status, the award may only be used for tuition, fees, books, supplies and required equipment.
4. Recipients who meet the criteria will be eligible for a yearly renewal scholarship.

### **Submittal Information**

All applications and supporting documents must be submitted by March 15th via one of the following methods:

- Emailed to NUAFI at [contact@newulmareafoundation.org](mailto:contact@newulmareafoundation.org)
- U.S. Mail to New Ulm Area Foundation, Inc. at P.O. Box 201, New Ulm, MN, 56073
- Hand-delivered to NUAFI at 210 N. Minnesota St., 2<sup>nd</sup> Floor, New Ulm, MN  
(Please call 507-354-3337 to make sure someone is available in the office.)

### **Questions**

Please direct questions to New Ulm Area Foundation (Scholarship Administrator) at:

- Email: [newulmareafoundation.org](mailto:newulmareafoundation.org)
- Phone: 507-354-3337